SUMMER YOUTH VOLUNTEERS
CARBONDALE PUBLIC LIBRARY

The Summer Youth Volunteer Program at the Carbondale Public Library is seeking mature, hard-working, and reliable 12 – 17 year old volunteers for summer work. Selected volunteers will be asked to work at least one 3-hour shift each week and one weekend shift per summer. Those who are selected will begin on or after June 16th and may be scheduled for shifts through or on July 25th.

Job Description:
Summer Youth Volunteers will have the opportunity to:

- Assist younger children with Summer Reading by registering new readers, helping with weekly crafts, recording titles in book logs, and distributing weekly incentives
- Assist in the children's department by shelving books, helping children find books, organizing the collection and helping the children's librarian
- Help with special children's programs

Volunteers who complete the summer program will receive a Barnes and Noble gift certificate, a letter of recommendation, work experience, and be treated to a pizza party at the end of the Summer Reading Program.

- **Please discuss the program with your parents and complete the attached application.**

- **Parents must give written permission for volunteers to participate.**

- **<u>Return</u> the application to the CPL circulation desk or the Volunteer Coordinator no later than June 6th.**

- **New applicants should attend the following Group Orientation Meetings prior to being scheduled for any shift assignments. If unable to attend, an individual meeting can be scheduled.**

  Tuesday, June 10th, 4:00pm-5:00pm

- **Volunteer shift schedules will be mailed to volunteers by June 10th.**

For more information call or email:
Volunteer Coordinator
Carbondale Public Library
457-0354, extension 7
pking@shawls.lib.il.us

APPLICATION FOR
CARBONDALE PUBLIC LIBRARY SUMMER YOUTH VOLUNTEERS

Please return this application to the library by **Friday, June 6, 2014**
Carbondale Public Library
405 West Main Street
Carbondale, IL 62901

Name: _____Phone:_____

Address:_____ _____

Grade next year: _____ Age: _____ Parent/guardian name:_____

Parent signature giving applicant permission to volunteer: _____

Name & phone number of emergency contact:
Day _____
Evening/Weekend _____

Volunteer's previous work/volunteer experience: _____

Medical conditions that library staff should be aware of: _____
_____

Please circle any 3-hour shift that you can work each week from June 16th thru July 28th :
(Please sign up for at least one shift per week, but no more than three shifts per week)
(Please sign up for one weekend shift for entire summer)

Monday	9am – 12noon	12noon – 3:00pm	3:00-6:00pm	6:00-7:45pm
Tuesday	9am – 12noon	12noon – 3:00pm	3:00-6:00pm	6:00-7:45pm
Wednesday	9am – 12noon	12noon – 3:00pm	3:00-6:00pm	6:00-7:45pm
Thursday	9am – 12noon	12noon – 3:00pm	3:00-6:00pm	6:00-7:45pm
Friday	9am – 12noon	12noon – 3:00pm	3:00-5:45pm	
Saturday	9am – 12noon	12noon – 3:00pm	3:00-5:45pm	
Sunday	1:00-3:30pm	3:30-5:45pm		

Please list any weeks that you may have camps or vacations that would keep you from working an assigned daily shift: _____
_____

I will attend the following Group Orientation Meeting: (recommended for first time volunteers and encouraged for returning volunteers)

_____ Tuesday, June 10th, 4:00 - 5:00pm

CARBONDALE PUBLIC LIBRARY VOLUNTEER WAIVER FORM

Volunteer's Name:_____

RELEASE AND WAIVER OF LIABILITY

I, on behalf of myself (and my minor child/children identified herein) hereby acknowledge that I am fully aware that participation in volunteer work for the Carbondale Public Library may include exposure to risks including, but not limited to physical strain, accidents, falls, exposure to indoor and outdoor irritants, transportation risks, illness, theft and other actions of the public. Furthermore, I do hereby expressly and specifically assume the risk of injury or harm and release the Carbondale Public Library from all liability for injury, illness, insult, death, property loss, or property damage resulting from my activities with the Carbondale Public Library, whether caused by the negligence of the Carbondale Public Library or its officers, directors, employees, agents, patrons or otherwise. Further, I acknowledge and represent that
I have no knowledge or reason to know of any personal physical or mental limitations, conditions or other restrictions which would make any activities personally inadvisable (or inadvisable for my minor child/children).

I do hereby fully release and forever discharge the Carbondale Public Library and each of its directors, officers, employees, agents and representatives, of and from any and all actions, suits, controversies, liabilities, claims and demands, whatsoever in law or equity, which I (and/or any minor child/children) or my (or his/her/their) executors, administrators or heirs ever had, now has or may have in the future by reason of any matter, including, but not limited to, any cause of actions that might arise out of or in connection with my (or my minor child's/children's) participation in the activities of the Carbondale Public Library and specifically any injury or illness that I (or my minor child/children)may suffer. I expressly waive for myself (and my minor child/children) any claim for compensation on the part of the Carbondale Public Library beyond what may be offered freely by authorized representatives of the library in the event of any injury or medical expense incurred by me (or my minor child/children). I do hereby release and forever discharge the Carbondale Public Library from any claim whatsoever which arises or may hereafter arise on account of any first aid, treatment, or service rendered in connection with my own (and/or my minor child/children's) activities with the Carbondale Public Library. I understand that, except as otherwise agreed to by the Carbondale Public Library in writing, the library does not maintain health, medical, workers' compensation, or disability insurance for any volunteer.

On behalf of myself (and my minor child/children), I also convey all right, title and interest in any photographic images and video or audio recordings made by the Carbondale Public Library (or at the organization's direction) during my own (and my minor child/children), volunteer activities with the Carbondale Public Library.

Parent or Guardian Name: _____

Signature: _____ Date_____

Address:_____

Phone: _____